

# The Broadview Bulletin

*A Village Newsletter*



[www.broadview-il.gov](http://www.broadview-il.gov)

Fall 2022

Dear Friends and Neighbors,

Another summer has passed us by and, once again, the Village of Broadview's Juneteenth Festival of Freedom was, like last year, another huge success.

More than 5,000 people attended the celebration over three days on beautiful summer evenings. The food, the fireworks, and the festive spirit were all wonderful. I want to express my deep appreciation to the staff from the Village of Broadview, the Broadview Park District, the Broadview Public Library, and Lindop School District 92 for all of their hard work to make this event successful.

In addition to Broadview's successful Juneteenth celebration, Broadview has seen success in our fight against COVID-19. Recent Cook County Public Health data reveals that COVID cases in Broadview have dropped by 42%. And almost 80% of our residents have had received at least one shot of the vaccine and 67% are fully vaccinated. Great news.

The sharp decline in new cases and hospitalizations has been a big relief to our virus-weary residents. Going forward, we need to concentrate on living our lives without disruption, which we can do if residents continue to get their booster shots, starting this fall, designed to combat new COVID virus strains, like the Omicron strain.

In addition to improving COVID case numbers in Broadview, the Village has received its final round of federal government COVID relief funding – \$518,346 – for a total of \$1,036,692.87. This money will help Broadview to strengthen our first responder services, public health outreach, and our infrastructure. We will invest in the community so that we can emerge stronger from the pandemic.

In addition to federal COVID money, Broadview has also received a \$120,000 grant from Cook County to start the planning phase of our Roosevelt Road streetscape modernization project, a project which will help ensure the safety of motorists, pedestrians, and bicyclists alike who are traveling through the community. The Village will receive \$574,005 from the State of Illinois to repair streets, upgrade sewer lines, and improve crosswalks. We are building a new Broadview.

As we focus on keeping residents safe while traveling in the community, drivers please remember that a new school year has begun. That means our school age residents will be walking – okay, often running – to and from schools and to their bus stops. To keep these little residents safe, please, drivers, be alert and reduce your speed around school zones and bus routes. Slow down!

Meanwhile, as you are out and about in the community, keep your eyes open for the new "The View" restaurant coming to Broadview in November 2022. The View is located at 1701 W Roosevelt Road. See you there.

Enjoy the beautiful fall season that is upon us!

Be blessed.



Mayor Katrina Thompson

*Mayor Katrina Thompson*

# Do you have questions? We have the answers!

Call the Administration Department at 708-681-3600  
and get your questions answered.

## Water Bill can be Paid...



- **In-Person** – payments can be made in person during normal Village Hall office hours. By cash, check, money order, credit card (convenience fee will be applied), or online payment. Payments are processed daily during business hours.



- **Drop Box** – located in the Village parking lot at the South area of the Village Hall or in the drop box inside Village Hall. **No Cash Payments will be accepted!**



- **Online** – go to [www.broadview-il.gov](http://www.broadview-il.gov). **Select Pay a Bill**, then select **Water Bill E-Pay**. All online payments must be made by close of business day. If payments are received late, penalties will be applied the next day. Paying online can take up to three (3) business days for payments to be received and applied to water bill.



- **By Mail** – at Village of Broadview, 2350 South 25th Avenue, Broadview, IL 60155. **No Cash Payments will be accepted! Make sure to allow 7-10 business days for your payment to be received.**

## Village Hall Business Hours



**Monday: 8:30 am – 5:30 pm**

**Tuesday, Thursday & Friday:  
8:30 am – 5:00 pm**

**Wednesday: 8:30 am – 2 pm**

*The Water Department will be open on the last Saturday of every month from 9 am – 12 pm except for November & December.*

Also come in during regular business hours to pay your water bill, purchase a vehicle sticker (prices have doubled), garbage sticker (\$2 each), yard sticker (\$1.90 each), dog or cat tag (\$25 each) and overnight parking permit (\$30 per month).

## Did You Know?

- Juneteenth Survey results are in! 81% attended the Juneteenth Celebration, 91% wants Juneteenth Celebration annually, 95% felt safe during Juneteenth Celebration & 43% wants 3 days of Juneteenth Celebration. Thank You All for sharing your ideas about celebrating Juneteenth in the Village of Broadview. See Everyone next year in 2023!



- The 2022 Summer Youth Work Program was a huge success! The fourteen (14) Summer Interns worked and learned how local government works in the Village of Broadview.



Here is what they learned:

*F Chavez* – how important professionalism is in the workplace

*D Cross* – how to be more organized & professional

*J David* – how to gain experience, be professional and have good work ethnics

*X Dorsey* – how to understand home inspections & keep up with building codes

*A Edwards* – how to properly sell a home

*C Falconer* – how to gain professionalism by being in control at all times

*J Johnson* – how a positive attitude is very important in the workplace

*C Maple* – how to take professional notes in the safety committee meetings

*B McGhee* – how to stay focus and ask for help when needed

*J Moore* – how to follow directions & listen more

*J Roberts* – how important selecting the right college is

*M Roberts* – how important the water department is

*B Stephens* – how to give great customer service and always have self-control

*S Turner* – how to always be professional

*L Mobley (mentor)* – how to manage young people, stay professional and watch what you say

*T Daniels (mentor)* – how to be a better leader and dream big

# From the Desk of **South Central Capital Group, LLC**

The Finance Department is pleased to announce that Village has received over \$500,000 in Grant Funds from the Federal American Rescue Plan Act (ARPA). These funds will allow the Police, Fire, Building and Public Works departments to take on additional projects that would have been otherwise put off until subsequent fiscal year. The Village continues to carefully monitor expenditures and match disbursements with the level of revenues on a monthly basis. These efforts have been extremely important in light of the delay in property tax bills going out to residents. The Finance Department will continue to focus on the Mayor's directive of ensuring that we provide the residents with financial transparency and protecting the assets of the Village to ensure that Village continues with its sound financial position.



# #BroadviewStrong



## **Village President**

Katrina R. Thompson

## **Village Clerk**

Kevin McGrier

## **Village Administrator**

LeTisa Jones

## **Finance Director**

South Central Capital Group, LLC

## **Treasurer**

Thomas Hood

## **Village Hall**

2350 South 25th Avenue  
Broadview, Illinois 60155-3827  
(708) 681-3600

## **Hours**

Monday: 8:30am - 5:30pm  
Tuesday, Thursday  
& Friday 8:30am - 5:00pm  
Wednesday 8:30am - 2:00pm

## **Trustees**

Judy Abraham

Sheila Armour

Patricia Chao-Malave

Judy Miller

Andrea Senior

Jarry Shelby

## **Village Attorney**

Del Galdo Law Group, LLC

## **Village Meetings**

Mayor, Trustees & Committees meet on the  
1st & 3rd Monday each month at 7:30pm.

All meetings are open to the public and are held in the Council  
Chambers of the Municipal Building at  
**2350 South 25th Avenue**

*Residents are encouraged to attend.*

## **Live streaming of Village Board meetings is now available.**

The Village Board typically meets the first and third Monday of the month at 7:30 p.m. Live streaming can be viewed via the Village's website at [www.broadview-il.gov](http://www.broadview-il.gov) under the government tab, go to Village Board tab, and then to Village Board Meetings tab. If you have questions regarding this, please contact Sobieda Sierra, Executive Assistant, at 708-681-3600.



# BROADVIEW PUBLIC LIBRARY DISTRICT'S YOUTH PROGRAMS - FALL 2022

## Book Buddies

Wednesdays | Sept. 7th - Nov. 30th  
3:30 PM to 4:30 PM

Teens! You can be a reading buddy, play games or fix puzzles with little ones to earn community service. Beat boredom and give back to the community when you join our Book Buddies after school program. If midweek at 3:30 PM doesn't work for you or you'd prefer a different time, contact us Youth Services at 708-345-1325 ext. 15 or email your availability to [simmons@broadviewlibrary.org](mailto:simmons@broadviewlibrary.org).



## Reading Corner

Tuesdays | Sept. 6th - Nov. 29th  
4 PM to 5 PM

Join us for quiet reading, activities, and to talk about what you're reading now. Also, get recommendations if you are looking for something new to read.

## Afterschool Hangout

Tuesdays | 4 PM to 5:30 PM

Looking for something to do? Drop in and take your pick of board games, card games, computer games, puzzles, and more or just relax with friends in a safe, comfortable, and welcoming Youth Hangout.

## Songs & Rhymes Storytime

Wednesdays | Sept 7th - Nov. 30th  
10:00 AM to 10:30 AM

Join us in-person every Wednesday morning for storytime fun, fingerplays, puppets, and more to encourage development of early literacy skills in young children. Best for ages 3-7.



## Chess Strategies

Thursdays | Sept. 8th - Nov. 17th  
5 PM to 6 PM



## The Great Pumpkin Party

Monday | Oct. 31st | 10 AM to 6 PM

Celebrate the season by dropping in any time today for family fun: make paper scarecrow, apple, owl and pumpkin crafts, play games, and of course, enjoy some candy.



## Paint and Sip Party

Monday | Sept. 12th | 5 PM to 6:30 PM

Come sip, relax and paint. We provide the paint supplies and juice packs or you can bring your favorite non-alcoholic beverage.



## Game Night

Monday | Sept. 26th & Oct. 24th | 5:30 PM to 6:30 PM

Game Nights are happening at your library! Join fellow trivia enthusiasts and see how many questions you can answer correctly during our trivia night on 9/26. Teams will compete against each other by answering questions from various topics to win prizes. Then, on 10/24 it's the quick draw classic game of Pictionary. We'll play in teams, so bring your friends!

## Book B-I-N-G-O Reading Challenge

Monthly | Sept. 1st - Nov. 30th

Wind down for bedtime in this preschool storytime where we will stretch our bodies, listen to great stories, and breathe deeply to get ourselves ready for a good night's sleep. Visit the Broadview Public Library District's website to register in advance for this virtual program.



## Bedtime Stories

Tuesday | Sept. 6th, Oct. 4th & Nov. 1st  
6:30 PM to 6:50 PM

Stop by the library each month to pick a Book B-I-N-G-O card from the Youth Services desk. Read to get Bingo and bring it back to the library to receive a prize!

## Take & Make Crafts

Friday | While Supplies Last

Stop by the library and pick up free take home art kits. A new kit will be available every Friday while quantities last.



## Turn Your Clocks Back Sunday, November 6th

Turning the clocks back in the fall is a perfect time to replace the batteries in smoke detectors and carbon monoxide detectors. Remember the Broadview Fire Department will install new smoke detectors, free of charge, if your smoke detectors are not in working order or are more than 10 years old. For our free smoke detector program and a non-punitive safety inspection, please contact Inspector Martin Scafidi 708-343-6124 (ext 4).



## NO Leaf Burning

Per our Village ordinance, 5-3-1 (1987 code). No open burning of leaves, uprooted weeds or grass clippings. This kind of open burning can be the cause of a fire from embers and ashes, especially in the dry months of fall.

## Heating Your Home

The cold weather is upon us, before you heat your home, remember these safety tips.

1. Have your HVAC system cleaned and serviced prior to turning it on.
2. If you are using space heater, make sure there is nothing within a 3 feet radius and never lay anything on top them. Do not use extensions cords or power strips with space heaters.
3. You should have your fireplace inspected by a professional. Only use dry, seasoned wood cut to proper size. Keep a screen in front of the fireplace to avoid embers making contact with people and furniture. Be sure to extinguish the fire before leaving the house or going to sleep.

## Car Seat Safety

**We offer car seat safety installation.**

Car seats should be installed by approved Technicians. The Broadview Police and Fire Departments have certified technicians for Car Seat Installations. Call Inspector Martin Scafidi 708-343-6124 Ext (4).

## Fire Extinguishers

**Do you have out of date extinguishers?**

Stop by the fire department and ask for Inspector Scafidi to assist you on disposal of your outdated extinguisher.

## Fire Department Awards Picnic

This summer we had our first Fire Department Awards Picnic.

We are excited to announce:

**Officer of the Year -  
Captain Pat McGivney**

**Paramedic of the Year -  
Firefighter/Paramedic  
Alec Stevens**

**Firefighters of the Year -  
Firefighter/Paramedic  
Jose Toledo**

**Firefighter/Paramedic  
Duncan Lanzirotti**

(not pictured)



## "Safety Saturday"

**In August we hosted our first "Safety Saturday" series.**

This month was "Fire and Electrical Safety" with the Building Department. We gave away Fire extinguishers with education on how to use them to all residents who attended.

You can attend classes in person the first Saturday of the month. The classes will be recorded for viewing on the village website at [broadview-il.gov](http://broadview-il.gov).

The next class will be on October 8th. Registration is at 10:00am and class begins at 10:30am.

The topics each month will reflect the most current issues, in safety, directly affecting our community. For more information on classes and free extinguishers, call the Fire Department (708) 343-6124 ext (1).

**Inspector Martin Scafidi** has been our inspector for two years. He is involved in all aspects of Public Safety education, including installing car seats, building inspections, public education, and installing smoke detectors with our "be alarmed" program. Inspector Scafidi has served our military and is Veteran of the Army.



In October he visits schools and daycares teaching fire safety during Fire Safety Education month.

**FIRE**

## **Do you want to be a firefighter/paramedic?**

Are you between the ages of 14 and 21? The Broadview Fire Explorers, a division of Scouting, has open enrollment. The Explorers program meets three times a month and helps to guide young adults towards a future in the fire service. For More information, contact Explorer Coordinator Jose Toledo at 708 343-6124 Ext (5).

## **FIRE SAFETY TIPS FOR YOUR HOME**

### **Fire detectors save lives**

Install smoke and carbon monoxide detectors and remember to charge the batteries.

### **Create an escape plan**

Ensure all members of the family know the emergency exits at home in case of fire.

### **Switch off appliances**

Double check and make sure appliances are not left running after use.

### **Monitor your extinguishers**

Constantly check your fire extinguishers and replace as necessary.

### **Clean vents and dryers**

Clean lint filters after use and ensure all vents are unobstructed.

**BE AWARE AND STAY SAFE!**



## Recruiting Drive



The Broadview Police Department will be selecting future candidates for entry level patrol officers after a final eligibility list is posted. Once approved, the Broadview Police Department will also select future candidates from a newly implemented lateral program of certified officers.

## In the Community



**Deputy Chief Pierre Smith** and **Officer Neil McMahon** visit the children at a local daycare center to read stories.

## Congratulations...

**Officer Sean McIlvenny** started his career with the Broadview Police Department on June 20th and is currently at the Police Academy located at College of DuPage. He will graduate on September 23, 2022. Officer McIlvenny will start his twelve week Field Training Program on September 27, 2022.



**Officer Guillermo Anaya** started his career with the Broadview Police Department on June 27th and has successfully completed his field training period and is patrolling the streets of Broadview on his own.



**Mrs. Monique Stanback** was hired on August 8th as the Administrative Clerk. Her responsibilities include department payroll and insuring that invoices are prepared and sent to accounts payable in a timely manner.



## IKE 911 Communications

The IKE 911 Communications Center is implementing the "Next Generation 911" system which will pinpoint a caller's location using geographic coordinates, and unlock multimedia capabilities so first responders can receive more information before they arrive on the scene. This program will go live in 2023.

IKE 911 Center Telecommunicator **Jennifer Santucci** will receive a plaque commemorating her thirty years of service for the Village of Broadview. TCO Santucci started dispatching for Broadview when she was 19 years old.



**Probationary Telecommunicator Angelica Diego** started her career with the Broadview Police Department on June 1st. TCO Diego completed her TCO training and has been assigned to the midnight shift.



**IKE 9-1-1 Center Calls for Service  
June-August 2022**

**Village of Broadview - 4,408 Calls**  
**Village of Maywood - 5,819 Calls**



The Broadview Police Department participated with Westchester, Maywood, Bellwood, and Forest Park in the Law Enforcement Torch Run.

We also raised \$1,613.91 for the Illinois Special Olympics during Dunkin' Cop on a rooftop.

## National Night Out

National Night Out 2022 was a HUGE success! Police, Fire, and the Village had tents at Schroeder Park with plenty of give-a-ways for the kids!

Kids and their families enjoyed a face painter, DJ, hot dogs, popcorn, ice cream, and bounce houses. Deputy Chiefs Martin (FD) and Smith (PD) were in good spirits while in the DUNK TANK!



## No Parking on Village Sidewalks

Please be mindful that school is back in session for both Roosevelt Elementary and Lindop Elementary Schools located in the Village of Broadview and when the sidewalks are blocked it forces students to walk in the street.

Village Ordinance 7-4-1 states the following:

At any time it shall be unlawful to permit any vehicle to stand in any of the following places, except when necessary to avoid conflict with other traffic or in compliance with the directions of a policeman or traffic control device:

L. On any sidewalk or parkway.

## Broadview's Female Officers

Meet the female officers of the Broadview Police Department from left to right: **Officer Scalise, Officer Johnson, Officer Krygowski** and **Sgt. Grzymkowska**.



## Police Crisis Worker

Broadview's Police Crisis Worker **Rachel Jacobs** has been making outreach calls and linking residents to community resources. Rachel recently picked up several items from a local food pantry to distribute to a resident in need. Rachel also linked residents to temporary housing as well as mental health support. Lastly, Rachel collaborated with DCFS and Broadview Fire Department to provide residents the necessary support.

## Quicket Solutions

The Police Department partnered with Quicket Solutions to install a digital ticketing system in each police squad and in our report writing room. This digital system allows officers to print tickets, citations, and local ordinance while in the field. Quicket Solutions records the tickets so officers can access tickets via their computer.

Quicket Solutions offers an online payment system.

## Crime Stats - June/July 2022

### June:

Homicide:	0
Criminal Sexual Assault:	0
Robbery:	0
Aggravated Assault:	1
Burglary:	1
Theft:	22
Motor Vehicle Theft:	5
Arson:	0

### July:

Homicide:	0
Criminal Sexual Assault:	1
Robbery:	0
Aggravated Assault:	2
Burglary:	4
Theft:	21
Motor Vehicle Theft:	6
Arson:	0



## Leaf Collection Starts in October Street Closure

The Village and its contractors will collect fallen leaves from Oct. 3, 2022 through the week of Dec. 2, 2022. The leaf program will continue until the first major snow fall. Bags are to be put on the parkway on garbage day for pickup by Groot. Leaf bags DO NOT require a sticker. Raking leaves, grass clipping, and other debris into the street is prohibited by the city ordinances. Doing such may clog inlets and prevent the flow of storm water into the sewer system.

Each household will be given ten (10) biodegradable bags to put leaves in. Residents will be able to purchase additional bags as needed. You can pick up your free bags at the Public Works Department between the hours of 8:00am to 3:00pm Monday thru Friday starting Friday, September 30, 2022.



As of October 2022, 18th Avenue, North of Roosevelt Road to the alley, will be permanently closed off. The Village of Broadview will be installing a barrier wall to create a cul-de-sac. Parking for businesses will be accessible once construction is complete. This work is scheduled to be completed by October 1, 2022.

Please plan to use an alternate route if you normally enter 18th Avenue at Roosevelt Road. The alleys located Eastbound and Westbound will be open.

## Sidewalks

During winter the Public Works Department is often able to clear the sidewalks of snow using our trackless vehicle. Please do not block or obstruct the sidewalk in any manner. It is prohibited by Village ordinance 8-2-9: PROHIBITED ACTS AND CONDITIONS: B. Obstructions.



## Capital Improvement Projects

*The Broadview Public Works Department has been busy this summer overseeing various capital improvement projects throughout town.*

The IEPA Water main Improvements is well underway. This project has replaced the Village's water main along Roosevelt Road, between 25th and 10th Avenue while eliminating a substantial amount of lead water services on Roosevelt Road and 25th Avenue. The restoration after the utility installation has allowed the construction of new concrete alleyways between 25th and 18th Avenues.

The month of September should allow the contractor to complete the utility portion of this project and allow for the contractor to complete the concrete alleys south of Roosevelt Road between 16th and 10th Avenues during the month of October. This project is being funded through a combination of a low-interest loan and grant from the IEPA.

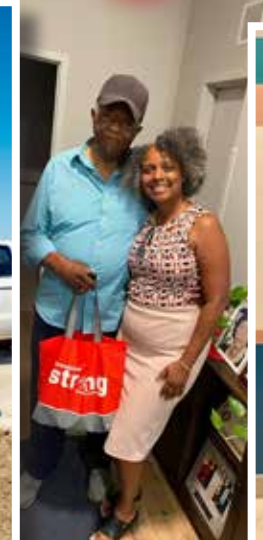
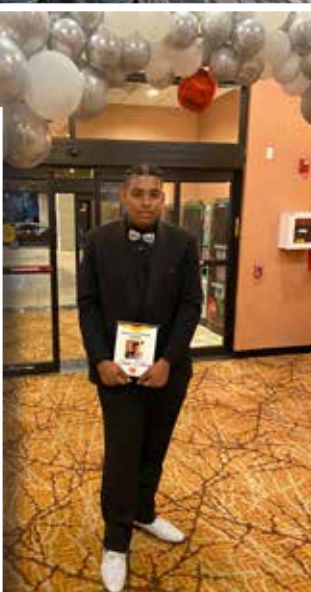
The Village was also awarded a grant from the Cook County Community Development Block Grant (CDBG) to reconstruct two additional alleys north of Roosevelt. These alleys will involve preambles and will not only involve the improvement to the alley surface, but the design will also remove storm-water from the Village's combination sewer lines. These alleys should be completed by the end of September.

Earlier this summer the Village completed improvements to 16th Street along Schroeder Park. These improvements replaced portions of the curb, gutter, sidewalk, and adjacent parking areas while also repaving the street.

Even with this busy summer of capital improvements, Broadview is continuing to look to the future. The following projects are currently in various stages of design:

- 21st Street Bridge Replacement (Funded with Federal Funds)
- 25th Avenue Bike Path Improvements (Funded with Federal Funds)
- Roosevelt Road Streetscape - 17th Avenue – 9th Avenue (Funded with County and Federal Funds)

The Village has made substantial improvements to our infrastructure and we plan to continue our investment in our Village and residents!



## Broadview Home Information



**Median List Price - \$249,500.00**

**Median Sales Price - \$252,500.00**

**Median Estimated Home Value - \$250,000.00**

**Median Price/Sq. Ft. - \$209.00**

**Average Days On Market - 64**



## Things You Should Know...

### Ordinances

#### 8-2-9 | Prohibited Acts and Conditions

##### B. Obstructions:

1. It shall be unlawful for any person to obstruct in any manner any street, alley or sidewalk. The Chief of Police is authorized to remove or cause the removal of any obstruction in any such place.

#### GARBAGE COLLECTION

##### 4-5-3 | COLLECTION BY VILLAGE; RESIDENTIAL UNITS:

##### A. Residential Units:

1. Solid Waste Containers: Residential units shall be responsible to utilize village approved sixty five (65) gallon solid waste containers for the disposal of municipal waste within the village.
2. Additional Waste: If the residential unit has additional waste, which exceeds the maximum capacity of the sixty five (65) gallon solid waste container, they may place their own thirty five (35) gallon containers out for collection provided that the residential unit attaches an additional solid waste sticker to said garbage receptacle.
7. Placement Of Containers: Residential unit garbage and trash containers shall be placed at the edge of the alley or on the parkway between the hours of six o'clock (6:00) p.m. of the day preceding collection until seven o'clock (7:00) p.m. of the day of collection.

## Preparing Your Home for the Fall & Winter Seasons

1. Get your furnace or heating system checked.
2. Check roof – Repair damaged, loose, missing shingles.
3. Caulk around all windows and doors.
4. Clean gutters and downspouts.
5. Test your sump pump.
6. Verify that all smoke and carbon monoxide detectors are functioning properly.
7. Make sure your snow blower is working properly. Restock on items such as sand, salt, and ice melt.



10. Location Of Containers: All containers for garbage, ashes and household rubbish shall be stored outside the residence or other building in an accessible place and at ground level on the owner's private property. No container used for the storage, collection and removal of garbage or other refuse shall be placed in a thoroughfare or in a manner which constitutes a nuisance to adjacent property or the occupants thereof or to the public in general. (Ord. 11-13, 5-16-2011)

#### CONTRACTOR REGISTRATION

##### 9-2-8 | REGISTRATION OF CONTRACTORS; BOND, CERTIFICATE:

Any contractor or subcontractor, whether an individual, sole proprietor, partnership or corporation, performing work in the village shall not commence work until the contractor or subcontractor has first applied for and received an annual certificate of registration.

Applications for the certificate of registration shall be submitted on forms supplied by the building department.

All applications shall be accompanied by a registration fee in the amount of one hundred dollars (\$100.00), and by proof of a bond in the minimum sum of ten thousand dollars (\$10,000.00); provided however that the following contractors shall submit proof of a bond in the sums stated in section 3-1-6 of this code: house movers; sign erectors; building wreckers.

Upon receipt of the completed application, required fee and proof of bond, the building commissioner shall issue the certificate.

## Ordinances Continued

The annual certificate shall be valid for the current calendar year of January 1 to December 31. (Ord. 09-34, 8-3-2009)

### OCCUPANCY

#### 10-7-2 | CERTIFICATES OF OCCUPANCY:

##### A. Certificates Required:

1. No land shall be occupied or used and no building or structure hereafter erected or altered shall be occupied or used in whole or in part for any purpose whatsoever until a certificate of occupancy shall have been issued by the building commissioner and, except for dwellings, posted on the premises stating that the intended use of land and building complies with all the building and zoning ordinances of the village and with the provisions of these regulations.
2. A new certificate of occupancy is required if the occupancy, ownership or use of any building, structure or land is changed, or if alterations are made to any building, structure or land or part thereof. A new certificate voids any certificate of prior date. The requirement of a new certificate of occupancy for all transfers of ownership of real estate in the village shall be reflected on all real estate title insurance reports conducted precedent to the transfer of ownership to give public notice of said mandatory certification.

##### B. Application and Issuance of Certificate:

1. Change Of Occupancy, Ownership Or Use: Written application shall be made for a certificate of occupancy by the owner or duly authorized agent for the owner of any building, structure or land, prior to any change of occupancy, ownership or use. Written application shall also be made for a certificate of occupancy by the new occupant of a commercial or industrial building or structure prior to occupancy. Said certificate shall be issued within ten (10) days after written application therefor; provided, the building or structure shall be entitled thereto, or the building commissioner shall state in writing the reasons for his refusal to issue said certificate.

If a business license is required, the certificate of occupancy shall be issued in conjunction with the business license.

2. New Buildings And Alterations: Written application shall be made for a certificate of occupancy coincidental to the application for a building permit. A certificate of occupancy shall be issued within ten (10) days after the erection or alteration of such building has been

completed provided, the building or alteration shall be entitled thereto, or the building commissioner shall state in writing the reasons for his refusal to issue said certificate.

3. Inspections: Before any certificate of occupancy shall be issued, the building commissioner shall order a thorough inspection by all applicable inspectors and inspection branches of the building department, and no certificate of occupancy shall be issued unless the building or structure shall comply with all provisions of this title and amendments thereto and the building commissioner shall have signed approval from all applicable inspectors and inspection branches.

### BUSINESS LICENSES

**Business licenses and registrations expire on December 31 of each calendar year.**

#### 3-1-1 | APPLICABILITY OF PROVISIONS:

All business, commercial and industrial activities in the village of whatever nature except those listed in section 3-1A-2 of this chapter are required to obtain a license to operate. No person, firm or corporation not otherwise licensed by this code except those engaged in a business listed in section 3-1A-2 of this chapter shall engage in any commercial, business or industrial activity of whatever kind in the village without first having obtained a business license as provided in this chapter. Application for a business license shall be made in conformance with the requirements of section 3-1-2 of this chapter relating to application for licenses. (Ord. 2003-02, 3-3-2003).

#### 3-1-4 | INVESTIGATION, INSPECTIONS:

##### A. Application and Inspection Procedures:

7. No license shall be issued to any person, business, or entity indebted to the village unless and until such indebtedness is paid to the village, or until the corporate authorities discharge such indebtedness in accordance with the terms and conditions fixed by the corporate authorities.

#### 3-1-5 | TERMINATION OF LICENSE OR REGISTRATION, PAYMENT OF FEE:

**A. Annual License:** All annual licenses or registration shall terminate on December 31 of the calendar year. The Building Department shall mail all licensees a statement of the time of expiration of licenses held by the licensees three (3) weeks prior to the date of expiration. The failure to send out such notice or the failure of the licensee to receive it shall not excuse the licensee from the failure to obtain a new license or a renewal thereof, nor shall it be a defense in any action for operating without a license.

## Ordinances Continued

- B. Payment Of Fees:** The fees shall be paid at the time the license or registration is issued. When an applicant has not engaged in business until after the expiration of part of a current year, the license fee shall be prorated monthly and the fee paid for such period during which the business has been or will be conducted.
- C. Advance Payment:** No such payment of any license fee in advance of the issuance of the license in due form shall entitle or authorize any person to any of the rights or privileges conferred by the issuance of any license or to the opening or maintaining of any business or establishment contrary to any of the provisions of this chapter. (Ord. 2003-02, 3-3-2003).

### 3-1-7 | LICENSE TO BE POSTED:

It shall be the duty of any person conducting a licensed business in the village to keep his license posted in plain view on the premises used for such business at all times. (Ord. 2003-02, 3-3-2003).

**For more information on Ordinances and Building Codes, please refer to [www.Broadview-Il.gov](http://www.Broadview-Il.gov) under the Building Code tab.**

# Welcome to the Village of Broadview!

Every time a new business moves in, our community improves. The Mayor and the Village Board of Trustees hope that the Village of Broadview affects your business in the same way.

Mayor Katrina Thompson want to invite you to join the Broadview Business Association. To connect email [BBA@broadview-il.gov](mailto:BBA@broadview-il.gov).

**Aamori Strategies, LLC**

**All Cell**

**AutoZone**

**ECE Sign Company**

**Lux Suites Wellness**

**Mid State Distributing**

**Mobil (Broadview Minuteman)**

**Secure Tool & Fastener Company**

**Yankee Freight Systems**

## Building Department

### OFFICE HOURS:

Monday, Tuesday,  
Thursday & Friday  
Wednesday

8:30 a.m. – 4:30 p.m.

8:30 a.m. – 2:00 p.m.

*(Appointments are required for property transfers.)*

### TEAM:

Building Commissioner - David Upshaw

Administrative Clerks – Kassandra Yarrington & Shannon Latham

Building Inspector – Greg Buchanan

Phone: 708-345-8174

Email: [building@broadview-il.gov](mailto:building@broadview-il.gov)



# Clothes Dryer Safety

Doing laundry is most likely part of your every day routine. But did you know how important taking care of your clothes dryer is to the safety of your home? With a few simple safety tips you can help prevent a clothes dryer fire.

- Have your dryer installed and serviced by a professional.
- Do not use the dryer without a lint filter.
- Make sure you clean the lint filter before or after each load of laundry. Remove lint that has collected around the drum.
- Rigid or flexible metal venting material should be used to sustain proper air flow and drying time.
- Make sure the air exhaust vent pipe is not restricted and the outdoor vent flap will open when the dryer is operating. Once a year, or more often if you notice that it is taking longer than normal for your clothes to dry, clean lint out of the vent pipe or have a dryer lint removal service do it for you.
- Keep dryers in good working order. Gas dryers should be inspected by a qualified professional to make sure that the gas line and connection are intact and free of leaks.
- Make sure the right plug and outlet are used and that the machine is connected properly.
- Follow the manufacturer's operating instructions and don't overload your dryer.
- Turn the dryer off if you leave home or when you go to bed.

## AND DON'T FORGET...

Dryers should be properly **grounded**.

Check the **outdoor vent** flap to make sure it is not covered by snow.

Keep the area around your dryer **clear** of things that can burn, like boxes, cleaning supplies and clothing, etc.

Clothes that have come in contact with **flammable substances**, like gasoline, paint thinner, or similar solvents should be laid outside to dry, then can be washed and dried as usual.

## FACT

- ! The leading cause of home clothes dryer fires is failure to clean them.



**NATIONAL FIRE PROTECTION ASSOCIATION**  
The leading information and knowledge resource on fire, electrical and related hazards



# Senior Snow Removal Program Application

The Village of Broadview offers senior snow removal services to **property owners age 60 and over, who are disable, handicapped and/or have severe health problems and have no one else who is able to help them with snow removal.** Those interested in snow removal must re-apply every year. **Deadline is November 4. NO EXECPTIONS.** Be sure to turn in your completed application and doctor verification to Village Hall before November 4, 2022. **All applicants must submit medical verification from a doctor to Village Hall in order to be eligible.**

**Remember:**

**THE SNOW PLOW WILL PLOW THE LIP OF YOUR DRIVEWAY AND THE FRONT ENTRANCE WALK-PATH or up to the SIDE ENTRANCE DOOR. SNOW WILL BE REMOVED AFTER 24 HOURS OF SNOW FALL.**

Please mail or bring your form to: Village of Broadview, 2350 S. 25th Avenue, Broadview, IL 60155

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Initial each line as it applies to you:

\_\_\_\_\_ I agree snow will be removed after 2 inches of snow has fallen.

\_\_\_\_\_ I have no one else living in my household, a relative or neighbor, who is able to help me with snow removal.

\_\_\_\_\_ I have attached a doctor's verification explaining my medical condition and why I should not be shoveling snow.

\_\_\_\_\_ My doctor's verification is already on file with the Village of Broadview Executive Assistant.

SELECT ONLY ONE:

\_\_\_\_\_ SHOVEL FRONT ENTRANCE

OR

\_\_\_\_\_ UP TO SIDE DOOR ENTRANCE ONLY

You will need to fill out this form again each year you participate. Incomplete forms will not be considered.



# Broadview Senior Apartments

## Pre-Application Procedure

Starting August 23, 2021, Broadview Senior Apartments will be accepting pre-applications for apartments. Expected occupancy is December 1, 2021, and priority will be given to those on the waitlist who can occupy the units as soon as they become available. To be listed on the wait list please provide the requested information on the pre-application card. Once the pre-application card is completed and returned via fax, or email, one will be added to the waitlist in order that the pre-application cards were received.



The pre-application will reserve your spot on a wait list. Approximately 60-90 days prior to a unit becoming available (estimated December 1, 2021) you will be contacted to set up a meeting to complete your application. This will include income verification, credit report, past landlord references, and a criminal background check, for all members of the household 18 years and older. There is a \$30.00 non-refundable fee to apply at this time. Attached is a list of the required documentation to bring to this meeting.

Once contacted there is 10 days to respond with your intention to be ready to move and set a meeting to complete your application. If there is no response within 10 days we will move onto the next household on the wait list and try to reach out to you for a 2nd time. You will not lose your place on the wait list, unless there is no response within 30 days from the 2nd notice. The waitlist will be updated from time to time (at least annually) at which time you must respond to remain on the list. Once contacted, a meeting with all the documentation must be set up within 15 days.

### Please note the following:

- It is the applicant's responsibility to keep your contact and income information up to date and let us know if there are any changes to the application or household composition.
- One must be 55 years of age or older to qualify for an apartment.
- One's income must be 3 times the rent.
- Please note if you are a veteran on pre-application card (proof required).
- All adults over the age of 18 will be required to sign the lease.
- All Units are income restricted to households at or below 60%, see attached income limits. Income will be verified within 30 days prior to move in. Attached is a list of the required documents. All documents are required and must be submitted in their entirety before the application can be completed. As units are in high demand providing this information timely is critical so please be prepared to access this information.
- Payment of a non-refundable \$30.00 application fee is due with your application.
- If the supporting documentation is not provided within 30 days of being contacted, we will move onto the next applicant on the wait list, however you keep your place on the wait list and when your documentation is completed you will be considered for the next available unit.
- If upon review of the verification documentation, it is determined you do not qualify you will be given the reason and have the right to appeal.
- Once the application is accepted and approved, the household must move in within 30 days or the unit will be given to the next approved applicant.
- **This project is smoke and drug free.**
- Students are typically not eligible under the LIHTC program, although cert exception apply.
- The project will accept Housing Choice Vouchers.
- Limited parking (no charge) is available and will be assigned on first come first serve basis, limit 1-car per unit.

### 60% Income Limitation

Single person household	\$39,180
Two person household	\$44,760
Three Person household	\$50,340
Four person household	\$55,920

### 30% Income Limitation

Single person household	\$19,150
Two person household	\$21,850
Three Person household	\$24,600
Four person household	\$27,300

### Initial Rent schedule (subject to change prior to lease up)

Bedrooms	Number of Units	Initial Rent
1-Bedroom	53	\$888
2-Bedroom	17	\$1066

## Broadview Senior Apartments

666 Dundee Rd., Ste. 1703 • Northbrook, IL 60062 • 847-350-8630 (tel) • 847-498 4844 (fax) • info@broadviewsenior.com



# Broadview Senior Apartments



## Pre- Application Card

Date \_\_\_\_\_

Interested person for  
(Check all that apply)                      1 BR \_\_\_\_\_                      2BR \_\_\_\_\_

Name (Head of Household) \_\_\_\_\_

Address \_\_\_\_\_

Phone (Home) \_\_\_\_\_                      Phone (Work) \_\_\_\_\_

Cell Phone: \_\_\_\_\_                      E-Mail: \_\_\_\_\_

Would you be interested in a handicapped accessible unit?    Yes                       No

Date of Birth \_\_\_\_\_                      Veteran                      Yes \_\_\_                      No \_\_\_

Driver License No. \_\_\_\_\_

Do you live/work in the Community? Yes                       No                       If yes, how long \_\_\_\_\_ mo./yrs

Annual Household Income: \$ \_\_\_\_\_                      Date Apartment Needed \_\_\_\_\_

Remarks \_\_\_\_\_

Household Data: Please list all person who will occupy the unit:

<u>Name</u>	<u>Date of Birth</u>	<u>Relationship</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

### Optional and for Federally Subsidized Programs:

**Ethnicity:** Hispanic or Latino                       Non-Hispanic or Non-Latino

RACE (circle one)

Caucasian                      African American                      Asian                      American Indian or Alaskan

Native                      Native Hawaiian or Other Pacific Islander

Date Received \_\_\_\_\_

Time Received \_\_\_\_\_





**JOIN US...**

**SMALL  
BUSINESS/  
ENTREPRENEUR  
MEETING**



**SATURDAY  
NOVEMBER 5TH**

**10AM TO NOON**

**VILLAGE CHAMBERS  
2350 S. 25TH AVE  
BROADVIEW, IL**

**Access to Capital:** How to get the money you need to grow your business

**Start A Business:** Mechanics of growing your business in a planned way

**Labor Laws 101:** Understanding the rules and compliance for small Businesses

**Why Join An Association:** Importance of mentorship and advocacy  
- Networking Opportunities



**OPULENTIA**

# Calendar of Events

## OCTOBER

- October 2: **Tour de Proviso Community Bike Ride**
- October 16: **Fall Community Shred Day**  
9 a.m. | Village Hall
- October 31: **Halloween**  
*Trick or Treat Hours is 3 p.m. to 7 p.m.*

## NOVEMBER

- November 1: **Senior Snow Removal Applications Due**  
*First Come First Serve Basis*  
**LATE APPLICATIONS WILL NOT BE ACCEPTED**
- November 4: **Babysitter Safety Class**  
9:00 a.m. - Noon | Fire Department
- November 7: **Daylight Saving Time Ends**
- November 11: **Veteran's Day**  
*Village Offices will be CLOSED*  
**Honoring Those Who Serve**  
(Time and Location TBA)
- November 25-26: **HAPPY THANKSGIVING**  
*Village Offices will be CLOSED*  
*Thanksgiving Day and the Day After.*

## DECEMBER

- December 11: **Operation Santa**

